



**ANGLOPHONE WEST SCHOOL DISTRICT  
DISTRICT EDUCATION COUNCIL  
MINUTES**

**Thursday, December 11, 2014  
Bath Middle School**

**Council Members Present:**

- Sheila Gallagher – SD 01
- Norma Shaw – SD 02
- John Slipp – SD 03
- Miriam Grant – SD 04
- Andrew Corey – SD 05
- David Bowen – SD 06
- Vacant Position – SD 07
- Ron Buck – SD 08
- Jane Buckley – SD 09
- Kimberley Douglas–SD 10–Vice Chair
- Donald Gould – SD 11
- Elizabeth Nason – SD 12
- Mark Noël – SD 13 - Chair

**Council Member Regrets:**

- Tim Nicholas – First Nations

**ASD-W Staff Present:**

- David McTimoney, Superintendent
- Carol Clark-Caterini, Executive Assistant to the Superintendent and DEC Secretary
- Dianne Kay, Director of Curriculum and Instruction
- Catherine Blaney, Director of Education Support Services
- Jay Colpitts, Director of Schools
- Erin Schriver, (Acting) Numeracy and Science Subject Coordinator

**Guests:**

- Media (1)

**I. Call to Order / Comments by the Chair**

- The District Education Council (DEC) Chair, Mark Noël called the meeting to order at 5:46 p.m. and welcomed everyone to the public meeting.

**II. Approval of the Agenda**

- The agenda was approved by consensus.

**III. Approval of Minutes from Previous Meeting**

- It was suggested by David Bowen to add his name under the Superintendent's Report to identify him as the Councilor that had asked a question about how the Grade 9 sampling was chosen for the Provincial Assessment Results rather than the wording of "A question was asked"..... With this revision, the November 20, 2014 Minutes were approved by consensus.

**IV. Presentation**

- Due to time constraints a decision was made to defer the Curriculum Presentation on Mathematics until the next public meeting on January 22, 2015.

**Motion**

**.....to defer the Math Curriculum Presentation until our next public meeting in January.**

**Moved: Jane Buckley**

**Seconded: Miriam Grant**

**Motion Carried**

## V. Business Arising from the Minutes

- The PSSC Orientation training date for the Fredericton area schools was the last to be confirmed for the 2014-2015 school year. Jane Buckley suggested that due to a lack of public interest, the Superintendent should send a message to all Principals to make them aware that there will be no meeting this year for the Fredericton area and that she would be available should anyone express an interest to be trained by a DEC member. The Superintendent had agreed to send out an e-mail to School Administration in the Fredericton area schools.
- Mark Noel made everyone aware of the new District Education Council appointment for Sub-district 7. Mr. Terry Pond will be our newest DEC member for Sub-district 7. We congratulate Mr. Pond on his recent appointment to Anglophone West District Education Council.

## VI. Correspondence – Outgoing and Incoming

- Mark Noël read a Christmas card for the District Education Council from the New Brunswick Teachers Federation.

## VII. New Business

- There was no new business to report.

## VIII. Superintendent's Report

- **Policy 322 – Inclusion Report** (*Special Report by Requests*) - The Superintendent presented a report on **Policy 322 – Inclusion Report** as per the Councils special request. This report is posted on our district website.
- ASD-W has three Inclusion Facilitators for a two year period, 2013-2015 and the Province of NB employs a total of ten Inclusion Facilitators in the Province.
- A request was made by the Superintendent to all Principals and Vice Principals to provide parent feedback with respect to Policy 322. Appendix F is included in this report with parent feedback on Policy 322.
- There is a potential for conflict between Provincial Policy 703(Positive Learning and Working Environment) and Policy 322. The Education Support Services Team work with staff to develop behavior plans to teach alternative behaviors. However there may be a time when a parent may complain that the learning environment is being jeopardized and another parent may complain that their child has a right to attend school. In an ideal world we would have extra FTE to work with alternative education and we would accept outside agency support. ASD-W has increased Guidance support in schools to assist with students who suffer with social/emotional issues and ASD-W has seen a rise in student issues. The ratio for Educational Assistant funding is currently 48 students to 1 FTE.
- Statistics are reported in this Superintendent's Report to align with the motion made by John Slipp at the November 20<sup>th</sup> public meeting. The motion reads.... **to adjust the report that was prepared for tonight and provide additional information on the number of students on IEPs, IBPs and SEPs.** Please see the report to review statistics.
- Two Policies (Retention and Age Appropriate Placement of Students / Student Discipline – Out of School Suspension) have been revised. If there is a need to retain a student for a year, this can happen. Student Discipline – out of School Suspension can be assigned if warranted in Policy 703.
- David asked if there were any questions or comments in regards to his report on Policy 322. Jane Buckley commented that she was pleased to see an article in the paper about Alternate Education sites by ST. Thomas University and she plans to contact STU to further discuss this article. David commented that we currently have an Alternate Education site housed at FHS with close to 50



- A Councilor asked if the District is able to reach out to the Department of Education and Early Childhood Development for additional support. David responded that we have requested additional FTE funding and that the Department has come through with tutoring resources. We continue to request for additional support when applicable.
- John Slipp had asked the Superintendent to provide an additional report to show actions taken to date and any future actions that may take place. David continued to review the remaining document which provided much of this information.
- Jane Buckley requested to publically recognize that the Province of New Brunswick accepted a Provincial Policy with no funding in place to support the Policy and the monitoring of the Policy.
- Mark Noël suggested that we take a look at our Policies and align them with Provincial Policies in place.
- David informed the DEC that there is current monitoring in place, with examples such as; District Improvement Plan (DIP), School Improvement Plan (SIP), School Reviews on a 5 year cycle (Internal and External Reviews), Senior Management Monthly School Reviews, and Subject Coordinators and Leads interacting with schools daily during their school visits.

**IX. Committee Reports**

- David Bowen reported that the Policy Committee had met earlier in the day and that he would like to make a motion to update the Policy Binder to change all places where Senior Education Officer is referred to with their new title, Director of Schools.

**Motion**

**.....the Committee would like to make the motion to change all spots where it has Senior Education Officer to read Director of Schools with all of the DEC policies.**

**Moved: David Bowen**

**All were in Favor**

**Motion Carried**

**X. Public Comment**

- There were no public comments.

**XI. Closing Comments**

- Mark Noël thanked everyone for attending the public meeting and that we would be continuing at 7:00 p.m. in the Gymnasium for the Sustainability Study on Bath Middle School.

**Date for Next Meeting: Thursday, January 22, 2015 - Bliss Carman Middle School**

**Adjournment:** The meeting was adjourned at **6:50 p.m.** to allow for the Sustainability Study to begin at 7:00 p.m. Ron Buck moved that the meeting be adjourned and a consensus was shown by all Councilors.

  
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 Mark Noël, Chairperson, DEC

JAN 22 2015  
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 Date

  
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 Carol Clark-Caterini, Secretary, DEC

January 23, 2015  
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 Date